

Board of Trustees Meeting Agenda

Village of Monticello

Wednesday, July 15<sup>th</sup>, 2020

6:00pm

1. Call Meeting to Order
2. Pledge to the Flag
3. Roll Call
4. Motion to accept the agenda
5. Approval of the minutes from the June 17<sup>th</sup>, 24<sup>th</sup> & 30<sup>th</sup>, 2020 meetings
6. Manager's Report
7. Building Department Report
8. Resolution authorizing the payment of Village Bills
9. Resolution to adopt an updated policy against Discrimination and Harassment
10. Resolution authorizing the extension of building permits, local zoning board and local planning board approvals for up to 120 days amid the COVID-19 Pandemic
11. Resolution authorizing the Mayor/Village Manager to execute a contract with Joseph Balzano d/b/a Four Seasons Logging for use of said right of way for the purpose of logging SBL#49.-1-6.1 for the period beginning July 15, 2020 and ending September 30, 2020
12. Resolution authorizing an Outside User Water Agreement for 155 Pleasant Street Extension aka SBL#14.-3-3, owner is Optimum Horizons, LLC
13. Resolution authorizing the purchase of a High Pressure Pump for the Wells from Maltz Sales, Inc. in the amount of \$1,162.00 for the Water Department from app#F.8320.233(Source of Supply-Equipment)
14. Resolution authorizing payment to Smith & Loveless for the emergency repair of the Shaker Heights Pump Station in the amount of \$5,002.15 for the Sewer Department from app#G.8120.421(Sanitary Sewers-Repairs/Maintenance). Account balance after repair is \$3,811.98

15. Resolution authorizing the Mayor/Village Manager to execute a new contract with Pitney Bowes Mailing System (Sole Source Provider) at \$169.00 per month for a 60 month lease plan with the meter rental & rate updates and maintenance included
16. Resolution authorizing payment to Idemia Identity & Security USA, LLC (Sole Source Provider) in the amount of \$4,195.00 for the annual maintenance of the RIC I mugshot and digital fingerprint biometrics system for the Police Department from app#A.3120.408 (Police Service Contracts). Account balance is \$4,351.00
17. Resolution authorizing a one-time extension of the deadline for the repurchase program from to August 31, 2020 pursuant to the Executive Order of the Governor of the State of New York. Any prior owner that wishes to repurchase a parcel of real property that the Village took title to in the 2020 Article 11 proceeding (foreclosure of 2017 Village liens) must contact the Village Clerk and Tax Collector on or before August 31, 2020 and must make the full repurchase payment following the County's guidelines which include payment of all real property taxes, assessments, charges, interest, fees and penalties due and owing at the time of the sale plus additional 10% of that total, to be paid to the County's auctioneer, if any, plus an additional sum in the amount of 5% of the full equalized assessed value of the property plus any outstanding taxes due to the County of Sullivan; Plus other costs and surcharges, if any
18. Resolution authorizing payment to Schmidt's Wholesale, Inc. for the emergency purchase of parts for the repair of the Rte 42 Pump Station in the amount of \$1,759.00 for the Sewer Department from app#G.8120.421(Sanitary Sewers-Repairs/Maintenance). Account balance after repair is \$2,052.98
19. Resolution authorizing payment to ATC Tax Collection Program in the amount of \$4,000.00 for the licensing, bill design and maintenance fee for tax bill printing for the 20/21 Village Tax year. ATC Tax Collection is currently the Village's service provider for posting current tax payments, delinquencies and installments and is also currently used by the Sullivan County Treasurer's Office for delinquencies and installments. The Village will be utilizing them for this year in response to the COVID-19 Pandemic and businesses being closed, the Village Clerk was not able to properly bid out the matter
20. Resolution authorizing payment to Springbrook in the amount of \$1,014.00 for the Webpayment Setup/Training for Water Bills
21. Resolution adopting the attached, "Schedule A" as legal addresses in the Village of Monticello for the purposes of billing by the Village and receiving mail from the US Postal Service
22. Adjournment